

PRIVACY POLICY – GANDIA AREA SOCIAL CLUB

The policy of the Gandia Area Social Club (later referred to as “the Club”) in regards to the privacy of its members is to ensure we meet all current legal requirements relating to the gathering and processing of all personal information. In particular, we will ensure compliance with the EU General Data Protection Regulation (GDPR), in accordance with the following details:

Limitation of information collected

We will ensure that we collect only sufficient personal data from members to allow the efficient functioning of the Club..

Purpose:

This information is collected to allow communication between the Club and it’s members, regarding details of Quiz evenings and Social Functions, notification of the Club’s AGM, and the provision of other day to day information and newsletters regarding the the Club.

Legality and Accuracy:

This data will always be used fairly, legally and transparently, and kept up to date by regular checks with the members.

Retention:

Data will only be held for as long as an individual is a Member of the Club and destroyed within six months of members leaving the Club. A member will also be deemed to have left the Club if renewal payment has not been received by July 1st in any year, their data will automatically be destroyed on that date.

Data Security:

Uploading and processing of data is restricted to the Club’s Secretary, the President, Vice President and Webmaster (for website input).

Lawful Processing and Consent:

To ensure we are acting legally in the management of this data, the Society will ensure that it obtains the consent of all members, to the gathering and maintenance of all personal data. All members will be requested to confirm their consent either in writing or by email, and records maintained of this consent. Members will have full access to their own details held, and the contact details only of other members, and may withdraw their consent at any time. Contact details only are made available on the Society’s website, accessed via a password supplied to all members.

No member’s details will be shared with any external organisations.

Responsibilities:

Responsibility for processing and management of members' data on the website rests with the Society Webmaster. Overall responsibility for maintaining the system rests with the Club Secretary, to whom any queries or requests for information should be addressed. Contact details of these Club Officers, and others on the committee are available on the website.