

## **Raffle Coordinator**

### **Main Purpose of the role**

To ensure a varied selection of prizes are available at each Dinner Dance

### **Tasks and Duties**

- Agree at Committee Meeting price to spend on each Raffle
- Source and purchase all raffle prizes
- Source and purchase all raffle tickets
- Organise prizes on the evening of a Dinner Dance
- Arrange Volunteers to sell Raffle Tickets
- Assist the President (or whomever) in drawing the raffle and giving our prizes.

### **Skills and Knowledge**

Good communication skills